

Message

From: Ex. 6 - Personal Privacy
Sent: 5/17/2017 12:07:13 PM
To: Kasman, Mark [Kasman.Mark@epa.gov]
CC: Doroski, Brenda [Doroski.Brenda@epa.gov]; Phillips, Anna [Phillips.Anna@epa.gov]
Subject: RE: Briefing Memos on Vatican Events

Hi Mark;

Sure thing, I will send you some info for the briefing book as soon as possible. Sorry if we've been slow to respond recently, we have been slammed with POTUS preparations and CODELs for the last week. I should be able to join the conference call in an hour, but I will have to leave early.

Thanks,

Ex. 6 - Personal Privacy

Official
UNCLASSIFIED

From: Kasman, Mark [mailto:Kasman.Mark@epa.gov]
Sent: Tuesday, May 16, 2017 7:11 PM
To: Ex. 6 - Personal Privacy
Cc: Doroski, Brenda; Phillips, Anna
Subject: RE: Briefing Memos on Vatican Events

Looping in Brenda and Anna.

From: Kasman, Mark
Sent: Tuesday, May 16, 2017 1:11 PM
To: Ex. 6 - Personal Privacy
Subject: FW: Briefing Memos on Vatican Events
Importance: High

Hi Ex. 6 - Personal Privacy

I hope you are doing well as you prepare for the Presidential visit. I am sure you are all very busy! Of course we are also preparing for the Administrator's visit and are busy preparing his briefing materials. Anything you can share with us at this point, from Anna's email below would be helpful.

I look forward to speaking with you tomorrow and seeing you in Rome just after Memorial Day.

Best regards, Mark

From: Phillips, Anna
Sent: Thursday, May 11, 2017 6:29 PM
To: Ex. 6 - Personal Privacy
Cc: Kasman, Mark <Kasman.Mark@epa.gov>; Doroski, Brenda <Doroski.Brenda@epa.gov>
Subject: Briefing Memos on Vatican Events
Importance: High

Hi, ^{Ex. 5 - Personal Privacy} — We appreciate all of your efforts in making arrangements for the Vatican portion of Administrator Pruitt's upcoming mission to Italy.

We are beginning to put together event memos for the Administrator's briefing book and will welcome receiving details as available on the various Vatican events. FYI, we will be using the attached format to give you an idea of what will be needed. However, we will be happy to take the information you have in whatever form you can provide and we will put it in the proper place.

FYI, we have been asked to keep the briefings short, crisp and focused so there won't be a need to write anything lengthy and only key information will be needed. In addition, your recommendations on any useful (targeted) background material also would be welcome and appreciated.


Thanks again for your help!

Best,
Anna

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**Anna Phillips**

*Program Manager for Europe  
U.S. Environmental Protection Agency (EPA)  
Office of International & Tribal Affairs  
Washington, D.C. 20460*

*Tel: (+1) 202.564.6419  
E-mail: [phillips.anna@epa.gov](mailto:phillips.anna@epa.gov)  
<http://www2.epa.gov/international-cooperation>*

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